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(21-22)

Lesson Plan

Business Management-II

Week	Topics	Remarks
1	Staffing: concept, nature and scope,	Group discussion And Question invitation
2	Matching job and people; Recruitment;	Question invitation
3	Selection and Training of employees.	Group discussion
4	Motivation and Leadership: Motivation- concept,	Question invitation
5	Theories-Maslow, Herzberg, Megregor and Quchi; Financial and Non-Financial Incentives.	Group discussion Class test
6	Leadership: concept and Leadership styles, Leadership Theories.	Question invitation
7	Communication and Control: Communication Concept, Nature,	Group discussion
8	Types and Process, Barriers and Remedies.	Question invitation
9	Control: Concept, Process and Techniques, Effective Control System.	Group discussion
10	Management of Change: Concept, Nature and Process of Planned Change:	Question invitation
11	Resistance to Change; Emerging Horizons of management in a changing environment.	Group discussion
	Revision	

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