candidate

INDIRA GANDHI UNIVERSITY MEERPUR REWARI

| | - | itDin/t G/ | MINDIN CITY | CINOTI I IVIE | LINI OIN INE | | | | |
|--|-------------------|---------------|---|------------------|-------------------|-------------------|--|-------|--|
| | SANCTI | ON FORM FOR | R Casual/Substite | Assistant super | intendents | | | | |
| Note:- The streng the Superintende This form duly fill | nts. For appoint | ment of Casua | ıl/Substitute Assi | stant Superinter | ndents , please o | consult rule 48 a | nd rule 51 of the | | |
| From | | | | | | | | | |
| | | | Permanent add | ress of the Supe | rintendent | | То | | |
| Dear Sir, | entre Exa | appointment(| c(s) of the Assistant Superintendent(s) against casual vacancie odation available at the Centre is indicated below: | | | | The controller of Exams. I.G. University, MEERPUR s as mentioned overleaf of the | | |
| Particulars of accommodation | Hall or Room 1 | Room2 | Room3 | Room4 | Room5 | Room6 | Room7 | Room8 | |
| (I)Dimension | | | | | | | | | |
| (ii) No. of candidates seated @ 14 sq. feet per | | | | | | | | | |

(A) Casual Supervisors

| Date and session(C & E) | Total No. of candidates to be seated | No. of candidates to be seated in Hall and each Room | Number of rooms to be used including Clerk | No. of Asstt. Supdts. Reqd. including clerk | No. in the supervisory Roll including Clerk | Difference of Column 5 and 6 | Name of full official address of the casual Assistant Superintendents and his/her designation | Qualifications | Age | Orders from the University office |
|-------------------------|--------------------------------------|---|--|---|--|------------------------------------|---|----------------|-----|---|
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | _ | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

| Date and session(C & E) | Name of Original Assistant superintendent | Reason for change | Name of full official address of the casual Assistant Superintendents and his/her designation | Qualifications | Age | Recommended by | Orders from the University office |
|-------------------------|--|-------------------|--|----------------|-----|-------------------|--------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

(For use by the University office)

Yours faithfully,

Returned with order as in column No. 11 of (A) and No. 8 of (B)

Controller of Exams.

Superintendent of the centre

INDIRA GANDHI UNIVERSITY- MEERPUR, REWARI

Form of sanction for Purchase/hire of articles; Conveyance charges or to employ Extra Service staff at the University Examination centre.

Note:-1. This form, in duplicate should be filled in legibly by the Superintendent and submitted to Asstt./Deputy Registrar(conduct) I.G. University Meerpur just before the Examination to enable this office return one copy to superintendent at his centre address with final orders. With regard to sanction for conveyance charges. Superintendent should state between centre and Railway Station/Post office. Prior sanction for hire of furniture and Kanats etc. Should be obtained separately on an ordinary paper.

| 2. | Separate forms for sanction of extra substiture supervisors have been prescribed and therefore requirement on this account should not be included in |
|-----------|--|
| this form | m. |
| | |

| 3. No form or o | claim etc. Will be e | intertained after the expiry of | of two months from the date of termination of | examination. | | | |
|-----------------|----------------------|---------------------------------|---|-----------------|-------|--|--|
| No | | Date | Distance from the residence to the centre | | | | |
| From | | | Distance from the residence to the F | ² .0 | | | |
| | | Supdt. Centre No. | Distance from the Centre to the Railway Stati | on | | | |
| Examination | | year | Distance from the Centre to the P.O. | | | | |
| Building | Place | | Total number of candidates | Boys | Girls | | |

Sir.

I have the honor to request you to accord sanction/approval for purchase, hire etc. or employment of the extra service staff required in connection with the examination to be conducted by me. The local rates of the relevant items are quoted against each. In case of conveyance, rikshaw/tonga hire per trin according to municipal rates has been quoted. I certify that the articles asked for are the extreme necessity for holding the examination and cannot be avoided. The imperishable articles will be deposited with the Head of the Institution from whom I will receive stationery box and due intimation will be communicated to you.

I have studied the special instruction in this connection minutely before asking for extra sanction.

| Serial No. | Name of sanction required | Quantity | Rate per trip | Total trip | Total amount involved | Description of work in brief | Final orders of the controller of Examination with remarks, if any. |
|------------|---------------------------|----------|---------------|------------|-----------------------|------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

| Serial No. | Name of sanction required | Quantity | Rate per trip | Total trip | Total amount involved | Description of work in brief | Final orders of the controller of Examination with remarks, if any. |
|------------|---------------------------|----------|---------------|------------|-----------------------|------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

| 3igila | ture of the superintendent | NO | Date |
|--|------------------------------|-----|--------------------------------|
| Retu | rned in original with orders | | |
| | Against each iteams | | |
| House No. Road or Mohalla of residence during examination of | | | |
| Address after examination: | | De | puty/Asstt. Registrar(Conduct) |
| | | Fo | r controller of Exams. |
| | | I.G | . UNIVERSITY, MEERPUR |

INDIRA GANDHI UNIVERSITY-MEERPUR REWARI

| Sr No. | Name of the Person engaged | Designation at the Centre | Dated and session on which | Signature | Remarks |
|--------|----------------------------|----------------------------------|----------------------------|-----------|---------|
| | | | required to attend | | |
| 1. | | Asssistant/Deputy Superintendent | | | |
| | | Assistant Superintendent | | | |
| 2. | | -do- | | | |
| 3. | | -do- | | | |
| 4. | | -do- | | | |
| 5. | | -do- | | | |
| 6. | | -do- | | | |
| 7. | | -do- | | | |
| 8. | | Clerk | | | |
| 9. | | Daftri | | | |
| 10. | | Waterman | | | |
| 11. | | Chowkidar | | | |
| 1 | | | | | |
| | | | | | |
| | | | | | |
|] | | | | | |